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Jodi Davis
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Deborah Grant
Marissa Lesko
Jason Loftus
Gail Simpson
Tony Smarjesse
Bill Taft
Terry Young

***Springfield
Metropolitan
Exposition &
Auditorium
Authority***

BOARD MEETING MINUTES

August 19, 2024

12:00 PM

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey, Jr..

A roll call was taken and the following Board Members were present, representing a quorum:

Ms. Goza
Ms. Grant
Mr. Loftus
Mr. Mills
Ms. Simpson
Mr. Smarjesse
Ms. Squires
Mr. Taft
Mr. Young

Also present were Jodi Davis, General Manager; Janet Jennings, Dir. of Finance; Justin Reichert, Legal Counsel; Jim Dickey.

Mr. Coffey asked Mr. Loftus to lead the Board in the Pledge of Allegiance.

Mr. Coffey asked if there were any statements from visitors or guests.

Mr. Coffey asked for a motion to approve Action Items A, B & C, which were the Board Meeting Minutes from July 22, 2024, the Prevailing Wage Resolution and the Lease Contracts. A motion was made by Ms. Simpson, and seconded by Mr. Taft. A voice vote was taken, motion carried.

Mr. Coffey stated that he did not have a Chairman's report presented at this meeting. However, he stated that there is still on-going interest in the expansion.

Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:50 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Mr. Mills, and seconded by Mr. Taft. A voice vote was taken, motion carried.

Ms. Goza stated that there was one (1) pre-approved expenditure over \$1,000.00, but needed full Board approval.

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1. F.J. Murphy - \$5,783.00...Replace Jockey Pump & Controller on Fire Pump ...pre-approved by Mr. Coffey & Ms. Goza

Mr. Coffey asked for a motion to approve the pre-approved expenditure over \$1,000.00. A motion was made by Ms. Simpson, and seconded by Mr. Loftus. A voice vote was taken, motion carried.

Ms. Goza stated that there were two (2) expenditures over \$1,000.00, but needed full Board approval.

1. ID Signs - \$2,135.00...BOS Center Lighted Outdoor Signs Serviced
2. Flash Parking - \$10,589.18... Yearly Software Subscription

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Ms. Simpson, and seconded by Mr. Taft. A voice vote was taken, motion carried.

Ms. Goza stated that the Finance Committee approved the Budget & Appropriation Ordinance, but needed full Board approval.

Mr. Coffey asked for a motion to approve the Budget & Appropriation Ordinance. A motion was made by Mr. Mills, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

Ms. Goza stated that the Finance Committee approved the Ordinance for Levy & Assessment of Taxes, but needed full Board approval.

Mr. Coffey asked for a motion to approve the Ordinance for Levy & Assessment of Taxes. A motion was made by Ms. Simpson, and seconded by Mr. Mills. A voice vote was taken, motion carried.

There was no General Counsel report presented at this meeting.

Ms. Davis presented the General Managers report. Ms. Davis stated summer projects are in full swing with cleaning and general maintenance around the building. Ms. Grant inquired about the Garage elevator and whether or not it is being cleaned. Ms. Davis stated that she will have the crew go out and do another thorough cleaning. Ms. Squires inquired about the main elevator that has closed on her twice. Ms. Davis stated that she had Kone come out to service the elevator but was unable to have the incident happen while they were present. Mr. Loftus stated that the new Indoor Message Centers appear to be really grainy and needed to be adjusted.

Ms. Davis stated that she has just booked an outdoor concert on the Plaza for Saturday, September 7th. The group is called LOCASH and is someone she saw while in Nashville for a conference. A discussion took place regarding how much they cost to get, cost of tickets, marketing plans, flyers and promotional incentives to get people to attend the concert.

Mr. Coffey asked Ms. Davis to explain the List of Artist sheet that she had provided to the Finance Committee. Ms. Davis stated that she receives a list of all Artists that are on tour from Venue Coalition every two weeks. The list consists of Currently Booking Artists, type/size of Arena the Artist will play, Cost for the Artist, if they have played at The Center and Reasons for Not Booking. Ms. Davis stated that the Cost for the Artist does not include other costs that occur to put on an event. A discussion took place regarding how far out the Artists are booking and how ticket pricing is figured. Ms. Davis stated

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that there is a formula that is used to figure in all of the costs to determine how much a ticket will cost for any Artist, but all costs must be considered for that to be an accurate estimate. Ms. Davis provided a copy of the forms she had given to the Finance Committee to the remaining Board members.

Mr. Coffey asked for a motion to adjourn. A motion was made by Mr. Mills, and seconded by Ms. Goza. A voice vote was taken, motion carried and the meeting was adjourned at 12:16PM.

Tracy Motter
Office Manager

Mr. Mike Coffey, Jr.
Chairman