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Jodi Davis
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Deborah Grant
Marissa Lesko
Jason Loftus
Gail Simpson
Tony Smarjesse
Bill Taft
Terry Young

***Springfield
Metropolitan
Exposition &
Auditorium
Authority***

BOARD MEETING MINUTES

May 22, 2023

12:00 PM

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey, Jr.

A roll call was taken and the following Board Members were present, representing a quorum:

Ms. Goza
Ms. Grant
Ms. Lesko
Mr. Loftus
Mr. Mills
Ms. Simpson
Mr. Smarjesse
Ms. Squires
Mr. Taft
Mr. Young

Also present were Jodi Davis, General Manager; Janet Jennings, Dir. of Finance, Justin Reichert, Legal Counsel; Jim Dickey; Noel Dalby; Kenneth, Crutcher; Stacy Grundy; Teresa Washington; Eva Saunders Hunter; Donna Jones; Connie Magee; Judith Johnson; Kathy Davis; Sen. Doris Turner; Judge Robin Schmidt.

Mr. Coffey asked if there were any statements from visitors or guests.

Mr. Coffey called upon Judge Robin Schmidt to proceed with the swearing-in of the newly elected Board members. Judge Schmidt directed Ms. Grant, Ms. Lesko, Mr. Loftus, Mr. Mills, Ms. Simpson, Mr. Smarjesse and Mr. Taft to stand before the Board and pledge their Oath of Office.

Mr. Coffey called upon Mr. Taft for the Election of Officers. Mr. Taft stated that he would like to make a motion for the current seated officers to remain in their positions, which are Ms. Squires as Vice-Chairman, Mr. Mills as Secretary and Ms. Goza as Treasurer. Mr. Coffey asked for a second to Mr. Taft's motion to approve the Election of Officers as presented. Mr. Young seconded the motion. A voice vote was taken, 11 ayes. Motion carried.

Mr. Coffey asked for a motion to approve Action Item A & B, which were the Board Meeting Minutes from April 17, 2023 & the Lease Contracts. A motion was made by Mr. Mills, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

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There was no Chairman's report presented at this meeting. Mr. Coffey explained to the new Board members that the reason the Chairman's position was not up for reelection was because the Chairman will fulfill the position for his entire term, unlike the other officers.

Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:51 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Mr. Mills, and seconded by Mr. Taft. A voice vote was taken, motion carried.

Ms. Goza stated that there was one pre-approved (1) expenditure over \$1,000.00, but needed full Board approval.

1. Kone - \$35,181.00...Gar Elevator System Oil change due to water damage...pre-approved by Mr. Coffey, Ms. Goza, Mr. Smajesse & Mr. Mills

Mr. Coffey asked for a motion to approve the pre-approved expenditure over \$1,000.00. A motion was made by Mr. Smarjesse, and seconded by Mr. Young. A voice vote was taken, motion carried.

Ms. Goza stated that there were five (5) expenditures over \$1,000.00, but needed full Board approval.

1. AdGators - \$1,140.00...Annual Maintenance & Support
2. Kone - \$2,500.00...Elevator Annual Safety Test & Inspection
3. Quality Elevator Inspections - \$3,500.00...Yrly Elevator Inspection for 5 Elevators
4. Webstaurant Store - \$5,110.35...50-60' Round White Plastic Folding Tables
5. Cardinal Business Equipment - \$6,690.00...Yrly Maintenance Subscription for Concession Registers

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Mr. Mills, and seconded by Mr. Smarjesse. A voice vote was taken, motion carried.

Mr. Coffey explained to the Board the need for the emergency repairs for the garage elevator and why it was necessary to get them done right away.

There was no General Counsel report at this meeting.

Ms. Davis presented the General Managers report. Ms. Davis welcomed the new members and informed them that they can reach out to her any time, if they have questions and/or concerns.

Ms. Squired inquired if there have been any plans for upcoming events. Ms. Davis stated that she is still working on some music acts, and hopes to have something to report for our Summer Events soon.

Ms. Davis stated that the Foreigner concert was a success and that everything went well. She said she did not observe any long lines and things are now moving smoother with the new system being

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implemented. Ms. Davis stated that she also welcomed Craig Moreland as the new Concessions Manager and that she thinks he did really well, being thrown in to a couple of busy events right away.

Ms. Davis stated that she and Ms. Jennings will be working on the FY'24 Budget and should have something for everyone to review for the next meeting.

Mr. Coffey asked if Ms. Davis could have the managers for the different departments attend the next meeting to be introduced to the new Board members.

Mr. Mills thanked Ms. Davis and staff for their work on ensuring the Lincoln Day Dinner was a success. He said everything went smoothly.

Ms. Simpson inquired if she could get a copy of the Kone agreement for the elevator repairs. Ms. Davis stated that we could get her that copy after the meeting.

Ms. Smarjesse stated that he wanted to thank everyone for their condolences and the flowers that were sent for the passing of his father.

Mr. Coffey asked for a motion to adjourn. A motion was made by Ms. Goza, and seconded by Mr. Mills. A voice vote was taken, motion carried and the meeting was adjourned at 12:12 PM.

Tracy Motter
Office Manager

Mr. Mike Coffey, Jr.
Chairman