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General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Deborah Grant
Marissa Lesko
Jason Loftus
Gail Simpson
Tony Smarjesse
Bill Taft
Terry Young

***Springfield
Metropolitan
Exposition &
Auditorium
Authority***

BOARD MEETING MINUTES

July 22, 2024
12:00 PM

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey, Jr..

A roll call was taken and the following Board Members were present, representing a quorum:

Ms. Goza
Ms. Grant
Ms. Lesko
Ms. Simpson
Mr. Smarjesse
Ms. Squires
Mr. Taft
Mr. Young

Also present were Jodi Davis, General Manager; Janet Jennings, Dir. of Finance; Justin Reichert, Legal Counsel; Jim Dickey.

Mr. Coffey asked Mr. Taft to lead the Board in the Pledge of Allegiance.

Mr. Coffey asked if there were any statements from visitors or guests.

Mr. Coffey asked for a motion to approve Action Items A & B, which were the Board Meeting Minutes from June 17, 2024 and the Lease Contracts. A motion was made by Ms. Simpson, and seconded by Mr. Taft. A voice vote was taken, motion carried.

There was no Chairman's report presented at this meeting.

Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:47 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Ms. Simpson, and seconded by Mr. Young. A voice vote was taken, motion carried.

Ms. Goza stated that there was one (1) pre-approved expenditure over \$1,000.00, but needed full Board approval.

Board Meeting Minutes

July 22, 2024

Page 2 of 3

1. F.J. Murphy - \$16,860.00....Replace Fire Pump Motor...pre-approved by Mr. Coffey & Ms. Goza

Mr. Coffey asked for a motion to approve the pre-approved expenditure over \$1,000.00. A motion was made by Ms. Simpson, and seconded by Mr. Smarjesse. A voice vote was taken, motion carried.

Ms. Goza stated that there were nine (9) expenditures over \$1,000.00, but needed full Board approval.

1. Enecon - \$1,120.00...Roof Sealer
2. LRS - \$1,700.00...WIFI Firewall Extended Service Renewal
3. Johnson Controls - \$4,564.32...Annual Fire Alarm System testing/inspection
4. Quality Elevator Inspections - \$4,650.00...Yrly Elevator Inspection
5. LRS - \$5,445.00...Access Point Upgrade for Main Hall WIFI
6. Sage Software - \$5,982.14...Yrly Subscription for Sage 100/Payroll
7. ATS - \$7,544.00...2 Panasonic Projectors
8. Venue Coalition - \$8,500.00...Annual Membership Fee (1st Installment) – Ms. Goza stated that she has some inquiries regarding this expenditure
9. Momentus Technologies - \$11,762.00...Annual Subscription for VenueOps (event booking software)

Ms. Simpson questions Ms. Goza's concerns regarding the Venue Coalition expenditure. A discussion took place regarding its relevance and whether or not it was necessary to continue utilizing this coalition. Ms. Davis stated that although we have only booked one event through them this year, they have been requesting availabilities for other events. However, the dates requested were not available; therefore the acts could not be booked. A discussion took place regarding what Venue Coalition is and how it works. Mr. Coffey asked Ms. Davis to let the Board know when there is a request and whether The Center can accommodate the request. Mr. Smarjesse suggested that Ms. Davis compile a list of request inquiries sent in by Venue Coalition.

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Ms. Simpson, and seconded by Mr. Smarjesse. A voice vote was taken, motion carried.

Ms. Goza stated that the Finance Committee approved the FY'25 Budget that has been on file for 30 days, but needed full Board approval.

Mr. Coffey asked for a motion to approve the FY'25 Budget. A motion was made by Mr. Young, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

There was no General Counsel report presented at this meeting.

Ms. Davis presented the General Managers report. Ms. Davis stated that things are finally calming down and The Center is moving in to summer projects mode.

Ms. Davis stated that she needed to notify the Board of a change on the August calendar. The Rubixs Cube Competition on August 10th will be open to the public.

Board Meeting Minutes

July 22, 2024

Page 3 of 3

Ms. Davis stated that the Indoor Digital Boards have been installed and are up and running. Once training is complete, they should have a better working knowledge of them and start doing advertisements.

Mr. Coffey asked for a motion to adjourn. A motion was made by Ms. Goza, and seconded by Mr. Young. A voice vote was taken, motion carried and the meeting was adjourned at 12:09PM.

Tracy Motter
Office Manager

Mr. Mike Coffey, Jr.
Chairman