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Jodi Davis  
*General Manager*

**SMEAA OFFICERS**  
Mike Coffey, Jr.  
*Chairman*  
Mary Frances Squires  
*Vice-Chairman*  
Brad Mills  
*Secretary*  
Jeanette Goza  
*Treasurer*

**SMEAA MEMBERS**  
Deborah Grant  
Marissa Lesko  
Jason Loftus  
Gail Simpson  
Tony Smarjesse  
Bill Taft  
Terry Young

***Springfield  
Metropolitan  
Exposition &  
Auditorium  
Authority***

## **BOARD MEETING MINUTES**

**March 18, 2024**

**12:00 PM**

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:03 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey, Jr..

A roll call was taken and the following Board Members were present, representing a quorum:

Ms. Goza  
Ms. Grant  
Mr. Mills  
Ms. Simpson  
Mr. Smarjesse  
Ms. Squires  
Mr. Young

Also present were Jodi Davis, General Manager; Janet Jennings, Dir. of Finance; Justin Reichert, Legal Counsel; Jim Dickey.

Mr. Coffey asked if there were any statements from visitors or guests. Ms. Squires raised the subject about saying the Pledge of Allegiance before the meeting for anyone who wants to do so. Ms. Simpson raised concerns. Mr. Coffey allowed those members who wished to say the Pledge to do so. Mr. Coffey stated that he will place the matter on the Agenda for April to see if it will be a permanent Action Item.

Mr. Coffey asked for a motion to approve Action Item A & B, which were the Board Meeting Minutes from February 13, 2024 and the Lease Contracts. A motion was made by Mr. Young, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

Mr. Coffey asked for a motion to approve Action Item C, which is the Preferred Caterers List pending possible addition of five (5) other businesses with an additional one (1) week grace period to return their contract. A motion was made by Ms. Simpson, and seconded by Mr. Mills. A voice vote was taken, motion carried.

Mr. Coffey opened the bid for Surplus Main Hall Curtains. The bid was received from Hayes Wineries LLC for amount of \$1,500.00. Mr. Coffey asked for a motion to approve the bid as presented. A motion was made by Ms. Goza, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

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Mr. Coffey presented the Chairman's report. Mr. Coffey provided updates and opportunity for questions regarding the TID plans, which are ongoing with the City, County, and State.

Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:50 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Mr. Mills, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

Ms. Goza stated that there were two (2) expenditures over \$1,000.00, but the Finance Committee voted to table expenditure.

1. Johnson Controls - \$5,840.26...Smoke Detector for North Passenger Elevator (to pass inspection)
2. Sico - \$9,890.00...10 Stage Decks

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Mr. Smarjesse, and seconded by Ms. Simpson. A voice vote was taken, motion carried.

Ms. Goza stated that there was a Change Order and asked Ms. Davis to explain it to the rest of the Board. Ms. Davis explained that the Change Order was for Ace Sign Co. to add lighted BOS Center letters to the top of the Outdoor Messaging Center and to repaint the sign.

Ms. Davis presented the General Managers report. Ms. Davis stated that March has been really busy and that she is proud of how well the staff has worked together to get things done quickly. She stated that she has a great team.

Ms. Davis stated that the Rigging project has been completed. Curtains can now be run all the way around on the North, East and South sides.

Ms. Davis stated that she just had her 30<sup>th</sup> Anniversary with The Center. She informed the Board that Ms. Tavine got a Party Bus and that a bunch of employees took her out to some of the local dive bars to celebrate. She thanked Mr. Mills, who was at one of the stops, for picking up the tab for everyone.

Mr. Reichert presented the General Counsel report. Mr. Reichert stated that he has been in communications with Entec and is waiting on a response on reducing the bill. He stated that the Finance Committee has chosen to hold off on paying the bill until the negotiations have been finalized.

Mr. Young asked if the Board can receive information regarding how many events per year do not pay a rental fee due to the catering commission scale. Ms. Davis stated that she can get that information together and will send it to everyone. A discussion took place regarding changing the sliding scale or raising the rental fee.

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Mr. Coffey asked for a motion to adjourn. A motion was made by Ms. Simpson, and seconded by Mr. Mills. A voice vote was taken, motion carried and the meeting was adjourned at 12:37 PM.

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Tracy Motter  
Office Manager

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Mr. Mike Coffey, Jr.  
Chairman